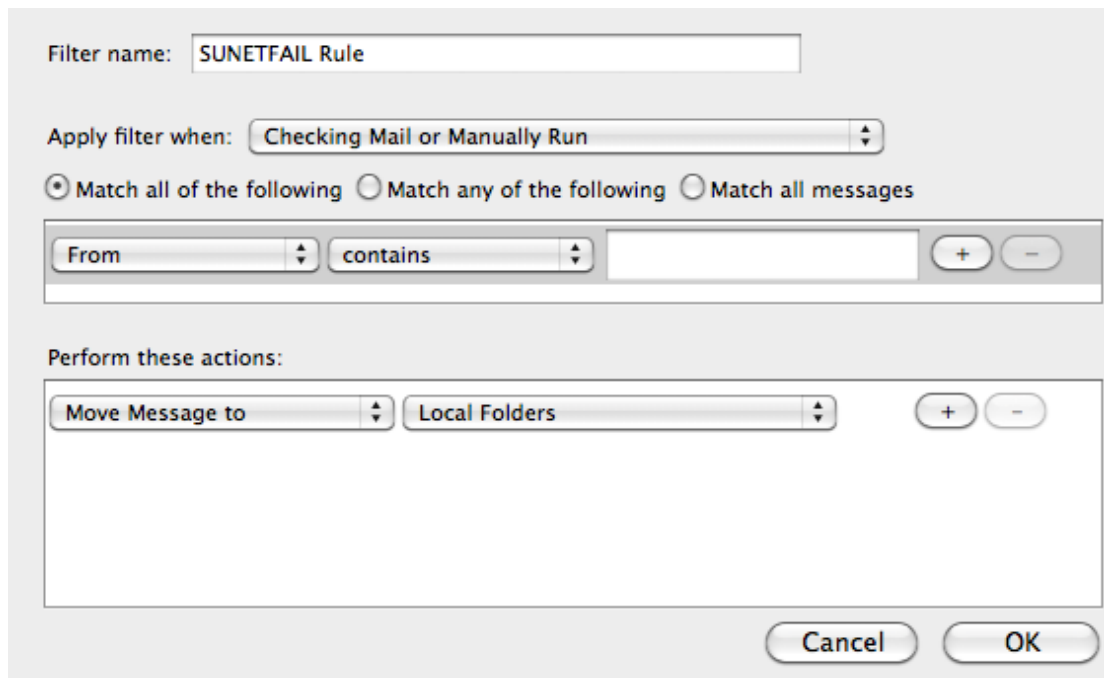


# Thunderbird

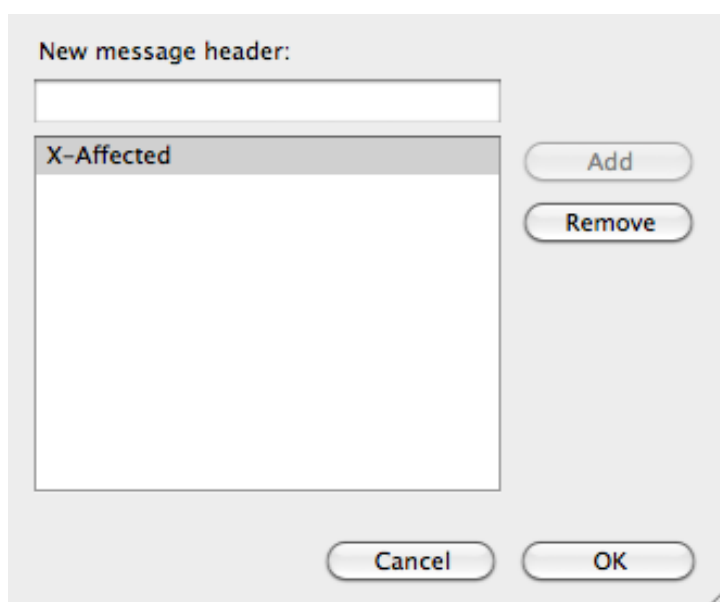
To create the filter in Thunderbird 3

- In the **Tools** menu, select **Message Filters**, then click on the button labelled **New**.



The screenshot shows the 'Message Filter' dialog box in Thunderbird. The 'Filter name' field contains 'SUNETFAIL Rule'. The 'Apply filter when' dropdown is set to 'Checking Mail or Manually Run'. There are three radio buttons for matching criteria: 'Match all of the following' (selected), 'Match any of the following', and 'Match all messages'. Below this, there is a row of criteria: 'From' (dropdown), 'contains' (operator dropdown), and an empty text box, with '+' and '-' buttons. Underneath, the 'Perform these actions:' section shows 'Move Message to' (dropdown) and 'Local Folders' (destination dropdown), with '+' and '-' buttons. At the bottom right are 'Cancel' and 'OK' buttons.

- Click on the pop-up menu currently labeled **From** or **Subject**, and select the final option, **Customize**.
- In the window that appears (entitled **New Message Header**), enter **X-Affected** in the header box and then click **Add**.



The screenshot shows the 'New message header' dialog box. It has a title bar 'New message header:'. Below the title is an empty text input field. Underneath is a list box containing the text 'X-Affected'. To the right of the list box are 'Add' and 'Remove' buttons. At the bottom of the dialog are 'Cancel' and 'OK' buttons.

- Click the **OK** button to return to the rule specification sheet.

Filter name:

Apply filter when:

Match all of the following
  Match any of the following
  Match all messages

X-Affected	contains	MYORG	+	-
X-Affected	contains	SUNET	+	-

Perform these actions:

Move Message to	Inbox	+	-
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OK Cancel

- In the specification sheet select the radio button Match any of the following
- From the pop-up menu select the header X-Affected you just added.
- Now you must set the condition dialog boxes for the new header to be contains
- Enter the abbreviation for your organisation (all capitalized). If you don't know your abbreviation you can look it up at <http://stats.sunet.se/customers.html>
- Click the  button to set an new condition, set the dialog box to contains
- Finally, enter the abbreviation SUNET (all capitalized)

Now that you have told the rule which messages to select, you use the pop-up menus on the lower part of the sheet to tell the rule what to do with these messages.

- Set your preferred action. For instance Add Star to the selected messages or set the dialog boxes to Move Message and set the destination to be the folder where you prefer to receive the SUNETFALL mails.
- Click the OK button at the bottom of the Rules sheet. This rule will now become active. Close the Rules window.